

# SUMMER CAMP EMPLOYMENT APPLICATION

Please type or print legibly; use additional sheets if necessary

**Camp Atwater**  
**C/O Urban League of Springfield, Inc.**  
**One Federal Street, Bldg. 111-3**  
**Springfield, MA 01105**  
**(413) 739-7211, extension 108**

Date of Application \_\_\_\_\_

\_\_\_ 18 or older

\_\_\_ 21 or older

## 1. PERSONAL INFORMATION

Email Address (optional) \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Social Security # \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Area Code/Phone#(\_\_\_\_) \_\_\_\_\_

School/ Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Area Code/Phone# (\_\_\_\_) \_\_\_\_\_

Date of Expiration \_\_\_\_\_

How did you hear about Camp Atwater? \_\_\_\_\_

If you are hired, would you desire or need housing for any person(s) other than yourself at camp?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**POSITION DESIRED** (Please state the positions for which you would like to be considered)

## 2. BACKGROUND (Please list most recent experience first)

<b>EDUCATION:</b> Schools/Colleges	Dates Attended	Major	Degree
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Granted

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### WORK EXPERIENCE (Fill Out and Attach Resume, References if Necessary):

Job Title	Employer/Telephone	Dates (From-To)	Responsibilities
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**PLEASE DESCRIBE YOUR LEADERSHIP EXPERIENCE:**

\_\_\_\_\_

**3. CAMP EXPERIENCE AS A CAMPER OR CAMP STAFF MEMBER:**

<i>A Camper or a Staff Member?</i>	<i>Camp Name</i>	<i>Employer Name/Address</i>	<i>Dates</i>
1.			
2.			

**4. AREA OF EXPERTISE (In the following list, place a "1" before all activities you are able to organize/ teach; "2" if you can assist in teaching; "3" if it is a hobby.)**

<b>ADVENTURE</b>	<b>NATURE</b>	<b>SPORTS</b>	<b>WATERFRONT</b>
<input type="checkbox"/> Backpacking	<input type="checkbox"/> Animal Care	<input type="checkbox"/> Archery	<input type="checkbox"/> Canoeing/Kayaking
<input type="checkbox"/> Bicycle Trips	<input type="checkbox"/> Astronomy	<input type="checkbox"/> Baseball	<input type="checkbox"/> Diving
<input type="checkbox"/> Camp Craft	<input type="checkbox"/> Computers	<input type="checkbox"/> Basketball	<input type="checkbox"/> Row-boating
<input type="checkbox"/> Hiking	<input type="checkbox"/> Ecology	<input type="checkbox"/> Field Hockey	<input type="checkbox"/> Sailing
<input type="checkbox"/> Orienteering	<input type="checkbox"/> Farming/Gardening	<input type="checkbox"/> Floor Hockey	<input type="checkbox"/> Scuba/Snorkeling
<input type="checkbox"/> Outdoor Cooking	<input type="checkbox"/> Nature Study	<input type="checkbox"/> Football	<input type="checkbox"/> Swim
<input type="checkbox"/> Ropes Course	<input type="checkbox"/> Radio/Electronics	<input type="checkbox"/> Soccer	<input type="checkbox"/> Waterskiing
<input type="checkbox"/> Survival Skills	<input type="checkbox"/> Rocketry	<input type="checkbox"/> Softball	<input type="checkbox"/> Windsurfing
	<input type="checkbox"/> Weather	<input type="checkbox"/> Wrestling	

**ARTS/CRAFTS PERFORMING ARTS**

<input type="checkbox"/> Tennis		<input type="checkbox"/> Horseback Riding
<input type="checkbox"/> Ceramics	<input type="checkbox"/> Aerobics	<input type="checkbox"/> Cheerleading
<input type="checkbox"/> Crafts	<input type="checkbox"/> Ballet	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Jewelry Making	<input type="checkbox"/> Tumbling	<input type="checkbox"/> Lacrosse
<input type="checkbox"/> Drawing	<input type="checkbox"/> Folkdance	<input type="checkbox"/> Martial Arts
<input type="checkbox"/> Journalism	<input type="checkbox"/> Mod/Jazz Dance	<input type="checkbox"/> Non- Competitive Games
<input type="checkbox"/> Metal Work	<input type="checkbox"/> Instrumental Music ( <i>Please Describe</i> ):	
<input type="checkbox"/> Painting	<input type="checkbox"/> Skits	
<input type="checkbox"/> Directing	<input type="checkbox"/> Singing	
<input type="checkbox"/> Photography	<input type="checkbox"/> Stagecraft	
<input type="checkbox"/> Pottery	<input type="checkbox"/> Theater Arts	
<input type="checkbox"/> Stained Glass	<input type="checkbox"/> Step	
<input type="checkbox"/> Video	<input type="checkbox"/> Gymnastics	
<input type="checkbox"/> Weaving		
<input type="checkbox"/> Woodworking		

**SUPPORT SERVICES**

- Health Care
- Food Service
- Maintenance
- Driving
- Office Skills

**OTHER SKILLS:**

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Do you hold current certification in the following areas?

Life Saving \_\_\_\_\_ Date \_\_\_\_\_  
First Aid \_\_\_\_\_ Date \_\_\_\_\_

Water Safety Instruction \_\_\_\_\_ Date \_\_\_\_\_  
CPR \_\_\_\_\_ Date \_\_\_\_\_

Do you hold a current driver's license? \_\_\_\_\_ Date \_\_\_\_\_ Has your license ever been suspended or revoked?

If so, why? \_\_\_\_\_

**5. REFERENCES** (list 3 individuals, *not related to you*, who have knowledge of your character, experience and ability.)

Name	Address/ City, State, Zip	Phone Number	Position
1.			
2.			
3.			

Have you ever been convicted of a crime within the past five (5) years? If yes, please explain.

\_\_\_\_\_

**6. Describe your experiences or training that may have a bearing on the position for which you are applying:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. What are your hobbies/ favorite pastimes?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. How do you hope your experience at Camp Atwater will enhance your own life?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. As a staff member, what will you be able to contribute to Camp Atwater?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**IMPORTANT REMINDERS:**

**Students:**

If you are a student seeking employment as a counselor, please send this application with a copy of a school transcript. Once we have reviewed your application, we will contact you within two weeks. Please make sure that your addresses and expiration dates are correct as well as phone numbers; if you need to list a cell phone number, please do so.

**All Staff:**

Once hired, all camp staff will be required to send in a Criminal Background Check from your local or state police station as well as a signed medical form listing up-to-date immunizations. You must have completed a physical examination within the last six (6) months of employment and be cleared to participate in camp activities.

**APPLICANT'S STATEMENT:**

This application has been completed truthfully and without evasion on my part. I hereby authorize the Urban League to investigate any or all of my statements, including references, in considering me for employment. I understand that any false statements or omissions are sufficient cause for rejection of this application, or dismissal after employment. I also understand that my application is subject to a Criminal Offender Record Investigation (CORI) and a Sex Offender Record Investigation (SORI) and authorize such investigations.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

***For SUL/ Camp Administration Use Only***

*Date Received:* \_\_\_\_\_

*Reviewed By:* \_\_\_\_\_

*Date Interviewed:* \_\_\_\_\_

*Notes:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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